

WOLFEBORO ECONOMIC DEVELOPMENT COMMITTEE

Tuesday, May 12, 2009

MINUTES

Members Present: Frank Giebutowski, Acting Chairman, Gene Leone, Vice-Chairman, Mike Cooper, Bob Reid, Dave Tower, Mary DeVries, Denise Roy-Palmer, Members.

Members Absent: Kristi Ginter, Selectmen's Representative, Tony Triolo, Member.

Staff Present: Lee Ann Keathley, Secretary.

Acting Chairman Giebutowski opened the meeting at 8:00 AM.

Consideration of Minutes

April 14, 2009

It was moved by Mary DeVries and seconded by Gene Leone to approve the April 14, 2009 Wolfeboro Economic Development Committee minutes as submitted. All members voted in favor. The motion passed.

Discussion Items

➤ **EDC Member Roles (Draft)**

The Committee reviewed such, see attached.

Mary DeVries stated many of the items include tasks currently being performed by the Chamber of Commerce. She recommended the Committee coordinate a meeting with the Chamber of Commerce's EDC.

Mike Cooper questioned whether the draft is connected to the charge/purpose of the Committee in addition to the charge/implementation of the Master Plan.

Bob Reid stated the primary mission of the Committee is to implement the Master Plan.

Referencing #2, Denise Roy-Palmer recommended contacting DRED (volunteering to do such) to request the current status of the database. She stated the Chamber of Commerce could be a resource for the information as well.

Bob Reid questioned whether the businesses have been asked what skills are needed.

Mary DeVries replied yes, by the Chamber of Commerce through their Education Committee.

Referencing #4, Denise Roy-Palmer stated that grants for businesses are very limited however, noted grants through USDA for energy efficiency are available. She noted grants through CDBG are available however, require a job creation commitment.

Dave Tower recommended a Guide to Resources be developed.

Bob Reid volunteered to facilitate #5.

Referencing #6, Frank Giebutowski stated LRPC (CEDS) has a strong representation from the Belknap area. He stated Rob Houseman, Dave Ford are representatives for TRAC and Roger Murray and Chuck Storm are noted as members as well. He recommended asking Roger Murray to attend an EDC meeting.

Referencing #8, Mary DeVries stated the Chamber of Commerce has a Business Relocation Ambassador and noted #'s 2, 3, 8, 9 & 5 overlap between the EDC and Chamber of Commerce.

Dave Tower recommended review of retaining business prior to recruitment; the idea of providing a stable economic basis.

➤ **Funding of Market Study**

Denise Roy-Palmer stated there is nothing to report regarding the status of the grant application. She stated that if the funds are awarded, WEDCO would then contract with Arnett Group. She questioned whether Stu Arnett has been contacted regarding such.

Frank Giebutowski replied no, however he would contact him.

➤ **Appointment of Chairman and Vice-Chairman**

Frank Giebutowski stated he would consider being the Chairman however, requested succession planning in that whomever is appointed as Vice-Chairman would become the Chairman. He requested the discussion be tabled until the June meeting.

It was moved by Dave Tower and seconded by Bob Reid to adjourn the May 12, 2009 Economic Development Committee meeting. All members voted in favor.

EDC meeting scheduled for Tuesday, June 9, 2009 @ 8 AM at the Offices of Leone, McDonnell & Roberts.

There being no further business before the Committee, the meeting adjourned at 9:04 AM.

Respectfully Submitted,

Lee Ann Keathley